

# Max Bartlett

maxwell.bartlett@duke.edu — (480) 861-9728 — <http://maxbartlett.com>

## EDUCATION

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### Duke University

*Bachelor of Science in Computer Science; Minors in Arabic, Religion*

Durham, NC

August 2016 - May 2020

- **GPA:** 3.309 / 4.000
- **Relevant Coursework:** Linear Algebra, Software Skills, Data Structures and Algorithms, Computer Architecture, Introduction to Data Science

### Chaparral High School

- **SAT:** 790 Critical Reading, 770 Math, 730 Writing
- **Honors:** National Merit Finalist, AP Scholar with Distinction

Scottsdale, AZ

August 2012 - May 2016

## WORK EXPERIENCE

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### Duke University, Trinity College of Arts & Sciences

*Writing 101 Undergraduate Teaching Assistant*

Durham, NC

January 2018 - Present

- Mentor freshmen students through the process of writing a semester-long case study
- Tutor students and provide feedback on the content and grammar of their writing

### Justice Center for Legal Aid

*DukeEngage Intern*

Amman, Jordan

May 2017 - August 2017

- Constructed a database of international aid organizations with a presence in Jordan
- Researched each organization and developed a 70-page partner map, proposing numerous ways in which the JCLA can partner with these organizations
- Reached out to these organizations to begin partnerships, expand outreach, and secure new grants

## LEADERSHIP EXPERIENCE & ACTIVITIES

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### Duke INJAZ

*Volunteer*

Durham, NC

January 2018 - Present

- Establish relationships with Arabic-speaking refugees in the Research Triangle
- Facilitate cross-cultural communication by tutoring in English while improving my Arabic

### Duke University Marching & Pep Band

*Treasurer*

Durham, NC

August 2017 - May 2018

- Manage band budget, collect dues, and organize three social events for 100+ members
- Mentor new band members through their first year at Duke

### DukeEngage Jordan

*Volunteer*

Mafraq, Jordan

June 2017 - July 2017

- Collaborated with local nonprofit and Syrian refugees to identify the needs of the community
- Deployed \$3000 of funding based on the feedback of the nonprofit and community leaders
- Replaced two contaminated water tanks, improving sanitation for dozens of refugees
- Distributed clothes and toys for children and direct-cash assistance to women in the community

**Other Affiliations:** Duke PAWS, Duke ArtsConnect, Duke University Jazz Ensemble, Project WILD

## SKILLS & INTERESTS

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**Languages:** Arabic (Limited Working Proficiency)

**Technical Skills:** Java, C, R, Git, UNIX,  $\text{\LaTeX}$

**Interests:** The Middle East, Animal Rights, Saxophone, Hiking, Rollerblading